



AGENDA
Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, June 17, 2008
8:30 AM
Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD OF DIRECTORS

John Britton, Chair; David Davis, Vice Chair; Brian Fahnestock, Secretary; Dick Weinberg, Director; Chuck McQuary, Director; Roger Aceves, Director; Sharon Anderson, Director

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES (Attachment- action may be taken)

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of June 17, 2008.

5. CASH REPORT (Attachment- action may be taken)

The Board will be asked to review the cash report from May 27, 2008 through June 9, 2008.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

7. PRESENTATION-SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS (SBCAG) 101 OPERATIONAL IMPROVEMENTS PLAN (Action may be taken)

SBCAG staff will provide the Board with a presentation of their 101 Operational Improvements Plan.

8. PRESENTATION- UNIVERSITY OF CALIFORNIA AT SANTA BARBARA (UCSB) LONG RANGE DEVELOPMENT PLAN (Action may be taken)

UCSB staff will provide the Board with a presentation of their Long Range Development Plan.

9. DISCUSSION OF THE PUBLIC PARTICIPATION COMPONENT OF THE FARE POLICY CHANGE PROCESS (Action may be taken)

The Board will be asked to provide guidance regarding the public participation component of the Fare Policy Change Process.

10. GENERAL MANAGER REPORT

- a) Measure A
- b) Clean Air Express Route
- c) Ethics Training
- d) Coast Starlight event
- e) Telephone system update
- f) Other

11. OTHER BUSINESS AND COMMITTEE REPORTS

The Board will report on related public transit issues and committee meetings.

12. RECESS TO CLOSED SESSION- ANTICIPATED LITIGATION (Section 54956.9 (b)) (Action may be taken)

One case: Lonnie Williams and AAA vs. MTD

13. RECESS TO CLOSED SESSION- ANTICIPATED LITIGATION (Section 54956.9 (b)) (Action may be taken)

One case: Ricardo Hernandez Jr. vs. MTD

14. ADJOURNMENT

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



**DRAFT MINUTES
of the
Meeting of the
Board of Directors
of the
Santa Barbara Metropolitan Transit District
A Public Agency**

**Thursday, May 20, 2008
8:30 AM
Santa Barbara Metropolitan Transit District Auditorium
550 Olive Street, Santa Barbara, CA 93101**

MEMBERS PRESENT:

John Britton, Chair; Brian Fahnestock, Secretary; Dick Weinberg, Director; Roger Aceves, Director; Chuck McQuary, Director; Sharon Anderson, Director

MEMBER NOT PRESENT:

Dave Davis, Vice Chair

DISTRICT EMPLOYEES PRESENT:

Sherrie Fisher, General Manager; Jerry Estrada, Assistant GM/Controller; Tiara Lakey, Executive Assistant to the Board & General Manager; David Damiano, Manager of Transit Development & Community Relations; Gabriel Garcia, Human Resources & Risk Manager; Brad Davis, Assistant Controller; Bill Morris, Operations Manager; Sarah Herbold, Assistant Manager of Marketing & Customer Service; Paul Tumbleson, Senior Scheduler; Cynthia Boche, Assistant Planning Manager; Imelda Martin, Office Manager, Rene Carrillo, Utility Worker; John Vasquez; Driver; Joe Mendoza, Driver

MEMBERS OF THE PUBLIC:

Lee Moldaver; Henry Andrews, MTD Retiree; Members of the Andrews Family; Antonio Ramirez, MTD Retiree; Browning Allen, City of Santa Barbara Transportation Manager

1. CALL TO ORDER

Chair Britton called the meeting to order at 8:30 AM.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Britton reported that all members were present, with the exception of Vice Chair Davis, who would not be present for the meeting.

3. REPORT REGARDING POSTING OF AGENDA

The General Manager reported that on Friday, May 30, 2008, the agenda for this meeting was posted at MTD's administrative headquarters, on MTD's website, mailed to all who have requested the agenda and sent to the media of general circulation.

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES

Director Anderson moved to waive the reading of and approve the draft minutes for the meeting of May 20, 2008. Director Aceves seconded the motion. The motion passed unanimously.

5. CASH REPORT

Director Aceves moved to approve the cash report from May 13, 2008 through May 26, 2008. Director Fahnestock seconded the motion. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

CEREMONIAL ITEMS

6. EMPLOYEES' SPOTLIGHT

For their outstanding performance, the Board recognized the following employees as MTD Employee's of the Quarter: Rene Carrillo, Utility Worker (July-September 2007); Joe Mendoza, Driver (October-December 2007); John Vasquez, Driver (January-March 2008)

Each were presented with a certificate of recognition signed by Chair Britton and the General Manager.

7. RETIREMENTS

Henry Andrews was honored for his 36 years of outstanding service with the District. The General Manager reported that Mr. Andrews began his service with MTD as a Driver and was later promoted to Transit Center Supervisor, where he spent most of his career. Mr. Andrews enlightened the Board with a review of some of his fond memories from his years of service. Mr. Andrews was presented with an engraved plaque.

Antonio Ramirez was honored for his retirement after serving 30 years of outstanding service with the District. The General Manager noted that Mr. Ramirez was also Honorably Discharged from the California National Guard, where he had been deployed overseas on three occasions. Bill Morris, Operations Manager stated that Mr. Ramirez was a reliable employee with an excellent driving record. Mr. Ramirez received an engraved plaque and thanked the Board for the recognition.

Donald Jackson, who recently retired from a Driver position with the District, was recognized for his 21 years of excellent service. He was not present.

Although she is not retiring, Chair Britton noted that the General Manager recently celebrated 34 years with the District.

8. PUBLIC COMMENT

There were no comments made.

9. MASTER AGREEMENT WITH CITY OF SANTA BARBARA PUBLIC WORKS DEPARTMENT

The Board reviewed staff's recommendation to authorize the General Manager to enter into a master agreement with the City of Santa Barbara's Public Works Department regarding transit related services and capital. Following a brief discussion, Director Weinberg moved to authorize the request. Director Fahnestock seconded the motion. The motion passed unanimously.

10. WORKERS' COMPENSATION EXCESS INSURANCE RENEWAL

Gabriel Garcia, Human Resources & Risk Manager provided the Board with a review of staff's recommendation to authorize the General Manager to continue a self-insured program for Workers' Compensation claims and Excess Insurance coverage with the District's current carriers. Mr. Garcia outlined the components within the current plan. In response to a question by Director Fahnestock, Mr. Garcia reported that the District's reserves are reviewed on a monthly basis by MTD's Human Resources & Risk and Finance departments.

Following the review, Director Aceves moved to authorize staff's recommendation. Director Fahnestock seconded the motion. The motion passed unanimously.

11. FISCAL YEAR 2008-09 PROPOSED BUDGET

Prior to Jerry Estrada's, Assistant General Manager/Controller presentation, the General Manager complimented him for his ongoing efforts related to the District's finances.

Mr. Estrada reviewed the fiscal year 2008-09 proposed \$21 million operating budget with the Board. This included a review of the Executive Summary, Financial Analysis & Trends, Annual Work Program, Operating Budget, Capital Budget, Financial Forecast and Capital Replacement Schedule for buses & shuttles.

During the review, Mr. Estrada pointed out that a decrease in State of California Transit Development Assistance (TDA) funds and increasing fuel prices are major concerns impacting the proposed budget. Mr. Estrada noted that this will be the first year that the District needs to use all of the TDA funds in order to balance the budget. He also noted that 20% of MTD's current service is funded by Measure D (which will be called Measure A in the November '08 election). If Measure A does not pass MTD's budget will not support this loss of funding. This could result in a decision to reduce service by that 20%. Due to these funding concerns and the growing need for service, he recommends that the Board reevaluate the District's current fare structure. He added that the last fare increase took place close to five years ago.

Speaking as a member of the public, Lee Moldaver expressed his concerns related to the District's proposed budget and stated that the fare structure should be reviewed immediately.

Chair Britton reported that the Finance Committee reviewed the proposed budget with staff. As a result of the meeting, the committee members agreed that it would be necessary to recommend to the full Board today, that a thorough and immediate review of the current fare structure is needed. The Board agreed that the Finance Committee would meet to discuss the District's fare structure and that the External Affairs Committee would meet to discuss a community outreach process.

Director Fahnestock agreed with staff's recommendation and provided additional information related to terminology used within the Budget.

Director McQuary stated that he is concerned that with increased ridership, potential loss of funds, higher fuel costs and upcoming road closures, the District is heading into a "Perfect Storm" scenario.

Director Weinberg stated that after close to five years since the District's last fare increase, it has become necessary to review the current fare structure in order to continue providing transportation to the community.

Following the review and further discussion Director Fahnestock moved to approve the Fiscal Year 2008-09 Budget. Director Aceves seconded the motion. The motion passed unanimously.

12. GENERAL MANAGER REPORT

The General Manager announced that the Federal Transit Administration (FTA) Triennial Review conducted on May 29th resulted in zero findings and one recommendation. She thanked Steve Maas, Manager of Strategic Planning & Compliance for his part in gathering all of the items needed for the audit, from each department. She also thanked all of MTD's staff for their ongoing efforts that keep the District in compliance on a daily basis.

The General Manager updated the Board on preparations currently underway with the Santa Barbara County Association of Governments (SBCAG) Traffic Solutions staff in order for MTD to begin the Clean Air Express Route on June 30, 2008.

The General Manager reported that the District recently received 5307 Operating Grant funds, 1B Transit Capital Funds, and 1B Safety & Security Funds. She noted that all of the funds are allocated to previously designated projects.

Director Weinberg and the General Manager reported on the June 4th South Coast Subregional Committee meeting at which a Los Angeles-San Diego Rail Corridor Agency (LOSSAN) presentation was made and rail was discussed. The discussion included options for implementation of commuter rail service from Los Angeles to Goleta and the funding requirements needed.

Following further discussion about how rail and its funding may impact MTD, the Board agreed to form an Ad Hoc Rail Committee. Vice Chair Davis, Director Weinberg and Director McQuary will be the committee members.

13. OTHER BUSINESS AND COMMITTEE REPORTS

Chair Britton reported that the Finance Committee had met on June 3rd to review the proposed budget.

14. ADJOURNMENT

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of June 17, 2008
For the Period May 27, 2008 through June 9, 2008

MONEY MARKET

Beginning Balance May 27, 2008 **\$8,433,557.65**

| | |
|---------------------------|-------------------|
| Passenger Fares | 189,848.44 |
| Property Tax Revenue | 14,220.50 |
| Accounts Receivable | 13,821.98 |
| Interest Income - May 08 | 4,815.51 |
| Advertising & Prepaid Dep | 2,567.00 |
| Miscellaneous | 573.00 |
| Total Deposits | 225,846.43 |

| | |
|----------------------------|-----------------------|
| Bank Fee - May 08 | (1,806.42) |
| ACH Garnishment Trf | (3,686.11) |
| ACH Pensions Transfer | (33,416.23) |
| WC Trf - May 08 | (40,739.34) |
| ACH Tax Deposit | (128,963.26) |
| Payroll Transfer | (283,827.34) |
| Operations Transfer | (373,781.30) |
| Purchase CD | (4,000,000.00) |
| Total Disbursements | (4,866,220.00) |

Ending Balance **\$3,793,184.08**

CERTIFICATES OF DEPOSIT

| Institution | Maturity | Rate | |
|--------------------------------------|-----------|-------|---------------------|
| Santa Barbara Bank & | 11/2/2008 | 2.57% | 2,000,000.00 |
| Santa Barbara Bank & | 8/1/2008 | 1.50% | 1,000,000.00 |
| Santa Barbara Bank & | 8/31/2008 | 1.75% | 1,000,000.00 |
| Total Certificates of Deposit | | | 4,000,000.00 |

\$4,000,000.00

Total Cash and Investments as of June 9, 2008:

\$7,793,184.08

COMPOSITION OF CASH BALANCE

| | |
|---|---------------------|
| Working Capital | 6,533,506.13 |
| WC / Liability Reserves :as of May 31, 2008 | 1,259,677.95 |
| | 7,793,184.08 |

Total Cash Balance **\$7,793,184.08**

Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable

| Date | Company | Description | Amount |
|---|----------------------------------|-------------------------------|--------------------|
| 5/28/2008 | Cottage Hospital | Passes/Token Sales | 583.50 |
| 6/2/2008 | Glenn, Kenn | Health Insurance - Cobra | 591.36 |
| 6/3/2008 | Spectrum Clubs, Inc. | Advertising on Buses | 4,000.00 |
| 6/4/2008 | Borrayo, Ruth | Health Insurance - Cobra | 237.93 |
| 6/4/2008 | Calles, Gilbert & Leandra | Health Insurance - Retiree | 231.52 |
| 6/4/2008 | Fountain, Melvin and Elizabeth | Health Insurance - Retiree | 231.52 |
| 6/6/2008 | City of SB - Passes/Tokens | Passes/Token Sales | 500.00 |
| 6/6/2008 | City of SB Waterfront Department | Wharf Woody Shuttle - June 08 | 2,446.15 |
| 6/9/2008 | Cottage Hospital | Passes/Token Sales | 5,000.00 |
| Total Accounts Receivable Paid During Period | | | \$13,821.98 |

Santa Barbara Metropolitan Transit District
Accounts Payable

| Check # | Date | Company | Description | Amount | Voids |
|---------|-----------|--------------------------------|---------------------------------|-----------|-------|
| 89736 | 5/30/2008 | AGENCIES TOOL CENTER CORP. | B&G REPAIRS & SUPPLIES | 38.33 | |
| 89737 | 5/30/2008 | ARZETA, JOEL BAILON | REIMB DMV RENEWAL | 34.00 | |
| 89738 | 5/30/2008 | BATTERY SYSTEMS OF OXNARD | BUS PARTS | 92.08 | |
| 89739 | 5/30/2008 | BNS ELECTRONICS, INC. | GIB. SITE RENTAL | 222.98 | |
| 89740 | 5/30/2008 | BOMAR SECURITY & INVESTIGATI | SECURITY SERVICES | 2,807.30 | |
| 89741 | 5/30/2008 | BUENA TOOL, INC. | SHOP SUPPLIES | 61.63 | |
| 89742 | 5/30/2008 | CARQUEST AUTO PARTS | BUS PARTS & SUPPLIES | 447.17 | |
| 89743 | 5/30/2008 | CENTRAL CITY ABS, INC. | BUS SUPPLIES | 28.90 | |
| 89744 | 5/30/2008 | CLARK, NANNETE | SURVEYOR | 20.00 | |
| 89745 | 5/30/2008 | COMMUNITY RADIO, INC. | GIB. SITE RENTAL | 218.60 | |
| 89746 | 5/30/2008 | COAST TRUCK PARTS | BUS PARTS | 273.24 | |
| 89747 | 5/30/2008 | CUMMINS CAL PACIFIC LLC | BUS PARTS | 567.35 | |
| 89748 | 5/30/2008 | DOCUPRODUCTS CORPORATION | COPIER SUPPLIES | 396.03 | |
| 89749 | 5/30/2008 | DONS INDUSTRIAL, INC. | BUS PARTS/SHOP SUPPLIES | 91.97 | |
| 89750 | 5/30/2008 | DORSEY, DANA | SURVEYOR | 35.00 | |
| 89751 | 5/30/2008 | EVERYTHING ELECTRIC | SHOP SUPPLIES | 13.38 | |
| 89752 | 5/30/2008 | GFI GENFARE, INC. | FAREBOX BILL VALIDATORS & PARTS | 47,192.89 | |
| 89753 | 5/30/2008 | GEM EQUIPMENT | BUS PARTS & SUPPLIES | 257.00 | |
| 89754 | 5/30/2008 | G.L. HYDRAULICS | VENDOR BUS REPAIRS | 588.99 | |
| 89755 | 5/30/2008 | GIBBS INTERNATIONAL INC | BUS PARTS/SUPPLIES | 2,675.07 | |
| 89756 | 5/30/2008 | GILLIG CORPORATION | BUS PARTS | 363.90 | |
| 89757 | 5/30/2008 | GOODYEAR TIRE & RUBBER CO | LEASED TIRES | 264.12 | |
| 89758 | 5/30/2008 | GRAHAM CHEVROLET CORP. | SERVICE VEHICLE REPAIRS | 400.69 | |
| 89759 | 5/30/2008 | GRIFFITH, PAUL | EV PROGRAM CONSULTATION | 4,425.00 | |
| 89760 | 5/30/2008 | HILLYARD/LOS ANGELES | SHOP SUPPLIES | 482.36 | |
| 89761 | 5/30/2008 | HYDREX PEST CONTROL | FUMIGATION | 70.00 | |
| 89762 | 5/30/2008 | JERRY'S PLUMBING & HEATING, IN | PLUMBING | 300.00 | |
| 89763 | 5/30/2008 | KRAUS, HOWARD | SURVEYOR | 37.00 | |
| 89764 | 5/30/2008 | KRIEDMAN, TIMOTHY L. | SURVEYOR | 78.00 | |
| 89765 | 5/30/2008 | LANSPEED DBA | SOFTWARE SUPPORT | 3,500.00 | |
| 89766 | 5/30/2008 | LARA'S AUTO REPAIR DBA | BUS REPAIRS | 90.00 | |
| 89767 | 5/30/2008 | MC CORMIX CORP. (OIL) | LUBRICANTS | 2,083.13 | |
| 89768 | 5/30/2008 | MCMASTER-CARR SUPPLY CO. | SHOP SUPPLIES | 118.15 | |
| 89769 | 5/30/2008 | MEDELLIN-BAILON, YOLANDA L. | SURVEYOR | 355.60 | |
| 89770 | 5/30/2008 | MOTOR COACH INDUSTRIES | BUS PARTS | 62.10 | |
| 89771 | 5/30/2008 | NU-COOL REDI GREEN | COOLANTS & SHOP SUPPLIES | 250.24 | |
| 89772 | 5/30/2008 | PREVOST CAR INC.- CREDIT DEPT. | BUS PARTS | 1,657.21 | |

| Check # | Date | Company | Description | Amount | Voids |
|---------|-----------|---------------------------------|----------------------------|-----------|-------|
| 89773 | 5/30/2008 | N/S CORPORATION | BUS WASHER PARTS | 136.31 | |
| 89774 | 5/30/2008 | PETTY CASH- LAKEY, TIARA | MISC. PURCHASES | 449.18 | |
| 89775 | 5/30/2008 | PARKS, MARILYN | SURVEYOR | 10.00 | |
| 89776 | 5/30/2008 | PLATINUM PLUS FOR BUSINESS | MISC. CREDIT CARD CHARGES | 1,509.34 | |
| 89777 | 5/30/2008 | PIN CRAFTERS | ESOP SUPPLIES | 1,185.00 | |
| 89778 | 5/30/2008 | PRESTIGE TIRE & AUTO SERVICE, I | SERVICE VEHICLE REPAIRS | 57.77 | |
| 89779 | 5/30/2008 | RAPHAEL, JAMES SCOTT | SURVEYOR | 50.00 | |
| 89780 | 5/30/2008 | RECARO NORTH AMERICA, INC | BUS PARTS | 1,658.00 | |
| 89781 | 5/30/2008 | RELECTRIC, INC DBA | B&G REPAIRS & SUPPLIES | 36.94 | |
| 89782 | 5/30/2008 | SANTA BARBARA WINDOW CLEANI | WINDOW CLEANING SERVICE | 213.00 | |
| 89783 | 5/30/2008 | SERVICE MASTER OF SANTA BARB | JANITORIAL SERV./SUPPLIES | 863.89 | |
| 89784 | 5/30/2008 | SM TIRE, CORP. | BUS TIRE MOUNTING | 135.00 | |
| 89785 | 5/30/2008 | SMART & FINAL | MISC. EXPENSES | 160.25 | |
| 89786 | 5/30/2008 | SC FUELS DBA | FUEL | 31,239.65 | |
| 89787 | 5/30/2008 | SWEETLAND ENGINEERING GROUP | MISC. SERVICES | 500.00 | |
| 89788 | 5/30/2008 | TANK TEAM INC. | TANK TESTS | 110.50 | |
| 89789 | 5/30/2008 | TAPESWITCH | BUS PARTS & SUPPLIES | 392.70 | |
| 89790 | 5/30/2008 | TRI-COUNTY AUTO GLASS INC | REPLACE BUS WINDOWS | 440.00 | |
| 89791 | 5/30/2008 | UNITED REFRIGERATION INC. | AIR CONDITIONING SUPPLIES | 19.61 | |
| 89792 | 5/30/2008 | VALLEY POWER SYSTEMS, INC. | BUS PARTS | 46.57 | |
| 89793 | 5/30/2008 | WURTH USA WEST INC. | SHOP SUPPLIES | 205.82 | |
| 89794 | 5/30/2008 | YELLOW TRANSPORTATIONS | FREIGHT | 588.09 | |
| 89795 | 5/30/2008 | GOLDEN EAGLE INSURANCE | PROPERTY INSURANCE | 14,329.00 | |
| 89796 | 6/5/2008 | ADWHEEL AWARDS - APTA | AWARDS ENTRY FEE | 450.00 | |
| 89797 | 6/6/2008 | ALLIED WASTE SERVICES #910 | CONTAINER-DISPOSAL FEE | 35.00 | |
| 89798 | 6/6/2008 | AMERICAN NAMEPLATE COMPANY | DRIVER'S NAMEPLATES | 59.91 | |
| 89799 | 6/6/2008 | ALPHA CARD SYSTEMS, LLC | OFFICE SUPPLIES | 515.65 | |
| 89800 | 6/6/2008 | BLACKBIRD ARCHITECTS INC. | SUPERSTOP CORRIDOR DESIGNS | 23,382.29 | |
| 89801 | 6/6/2008 | BOMAR SECURITY & INVESTIGATI | SECURITY SERVICES | 1,152.32 | |
| 89802 | 6/6/2008 | CALIFORNIA ELECTRIC SUPPLY, IN | SHOP SUPPLIES | 321.10 | |
| 89803 | 6/6/2008 | CINTAS FIRST AID & SAFETY DB | FIRST AID SUPPLIES | 187.92 | |
| 89804 | 6/6/2008 | COX COMMUNICATIONS | INTERNET & CABLE TV | 212.47 | |
| 89805 | 6/6/2008 | CUMMINS CAL PACIFIC LLC | BUS PARTS | 36.70 | |
| 89806 | 6/6/2008 | CUSTOM MEDIA, INC | MEDIA AD | 1,996.00 | |
| 89807 | 6/6/2008 | DEAILE, MARY | PAYROLL RELATED | 106.15 | |
| 89808 | 6/6/2008 | DONS INDUSTRIAL, INC. | BUS PARTS/SHOP SUPPLIES | 24.92 | |
| 89809 | 6/6/2008 | DOWNTOWN ORGANIZATION, INC. | TC MAINTENANCE | 400.00 | |
| 89810 | 6/6/2008 | E.B. ATMUS CO., INC. | BUS PARTS | 242.48 | |
| 89811 | 6/6/2008 | EMPLOYMENT DEVELOPMENT DEP | PAYROLL RELATED | 100.00 | |
| 89812 | 6/6/2008 | STATE OF CALIFORNIA | PAYROLL RELATED | 380.45 | |

| Check # | Date | Company | Description | Amount | Voids |
|------------------------------------|----------|----------------------------------|---------------------------------|---------------------|-------|
| 89813 | 6/6/2008 | GFI GENFARE, INC. | FAREBOX BILL VALIDATORS & PARTS | 1,805.47 | |
| 89814 | 6/6/2008 | G.L. HYDRAULICS | VENDOR BUS REPAIRS | 653.99 | |
| 89815 | 6/6/2008 | GILLIG CORPORATION | BUS PARTS | 1,767.49 | |
| 89816 | 6/6/2008 | GOLETA WATER DISTRICT | UTILITIES | 94.60 | |
| 89817 | 6/6/2008 | THE GUARDIAN DENTAL INSURANCE | DENTAL INSURANCE | 3,482.17 | |
| 89818 | 6/6/2008 | THE GUARDIAN LIFE INS CO. CORP. | LIFE INSURANCE | 940.94 | |
| 89819 | 6/6/2008 | H. G. PETERSEN FAMILY PROPERTIES | PARKING FOR VALLEY BUSES | 100.00 | |
| 89820 | 6/6/2008 | HOWIE ENTERPRISES DBA | BUS REPAIRS | 175.00 | |
| 89821 | 6/6/2008 | SHERIFF CIVIL BUREAU | PAYROLL RELATED | 688.85 | |
| 89822 | 6/6/2008 | KLIPPEL TOOL REPAIR DBA | BUS PARTS | 683.96 | |
| 89823 | 6/6/2008 | LANSPEED DBA | SOFTWARE SUPPORT | 308.33 | |
| 89824 | 6/6/2008 | MEDICAL EYE SERVICES, INC. | VISION SERVICES | 356.24 | |
| 89825 | 6/6/2008 | MILPAS RENTAL INC. | EQUIPMENT RENTAL | 321.24 | |
| 89826 | 6/6/2008 | MISSION LINEN SUPPLY, INC | UNIFORM & LINEN SERVICE | 3,707.08 | |
| 89827 | 6/6/2008 | MOUNTAIN SPRING WATER | SHOP & OFFICE SUPPLIES | 1,086.95 | |
| 89828 | 6/6/2008 | NATIONAL INTERSTATE INS INC. | LIABILITY INSURANCE | 21,000.00 | |
| 89829 | 6/6/2008 | PREVOST CAR INC.- CREDIT DEPT. | BUS PARTS | 261.69 | |
| 89830 | 6/6/2008 | PACIFICARE OF CALIFORNIA | HEALTH INSURANCE | 47,043.23 | |
| 89831 | 6/6/2008 | PLATINUM PLUS FOR BUSINESS | MISC. CREDIT CARD CHARGES | 2,393.54 | |
| 89832 | 6/6/2008 | PRAXAIR DISTRIBUTION, INC. | SHOP SUPPLIES | 47.69 | |
| 89833 | 6/6/2008 | SB COUNTY FEDERAL CREDIT UNION | PAYROLL DEDUCTION | 1,548.00 | |
| 89834 | 6/6/2008 | SEELEY-RUIZ, KAREN | PAYROLL RELATED | 75.69 | |
| 89835 | 6/6/2008 | SERVICE MASTER OF SANTA BARBARA | JANITORIAL SERV./SUPPLIES | 222.83 | |
| 89836 | 6/6/2008 | SANTA BARBARA SIGNS, INC. DBA | PRINTING SERVICES | 363.53 | |
| 89837 | 6/6/2008 | SMARDAN-HATCHER CO., INC | SHOP SUPPLIES | 12.47 | |
| 89838 | 6/6/2008 | SO. CAL. EDISON CO. | UTILITIES | 4,319.00 | |
| 89839 | 6/6/2008 | SC FUELS DBA | FUEL | 31,236.57 | |
| 89840 | 6/6/2008 | SOUTHERN CALIFORNIA GAS COMPANY | UTILITIES | 60.43 | |
| 89841 | 6/6/2008 | SB CITY OF-REFUSE/WATER | UTILITIES | 3,277.79 | |
| 89842 | 6/6/2008 | TEAMSTERS PENSION TRUST | UNION PENSION | 78,894.30 | |
| 89843 | 6/6/2008 | TEAMSTERS UNION LOCAL NO. 186 | UNION DUES | 8,741.78 | |
| 89844 | 6/6/2008 | UNIFORM CONNECTION INC. | UNIFORMS | 1,125.80 | |
| 89845 | 6/6/2008 | VALLEY POWER SYSTEMS, INC. | BUS PARTS | 2,445.26 | |
| | | | | 373,781.30 | |
| Current Cash Report Voided Checks: | | | | 0.00 | |
| Prior Cash Report Voided Checks: | | | | 0.00 | |
| Grand Total: | | | | \$373,781.30 | |

To: Chair Britton
Members of the Board of Directors
From: Sherrie Fisher, General Manager
Date: 6/13/08
Subject: Administrative Update

On June 11th members of staff and I attended the **Groundbreaking Ceremony for the 101 Operational Improvements project**. An informational tour of the upcoming improvements included the media on an MTD hybrid bus.

Federal Transit Administration (FTA) reviewers conducted a **Triennial Review** of MTD on May 29th. This review, completed by the federal government every three years, carefully details every aspect of MTD administration, operations and maintenance. The formal result of this audit reported zero findings and one recommendation. This outstanding result was due to weeks of very detailed gathering of MTD information by staff members led by Steve Maas. Though Steve gathered all of the necessary information required for the audit, each staff member of the various departments is responsible for the excellent work that led to an audit with zero findings. Congratulations to Steve and the entire MTD staff; these continued efforts ensure that MTD is always in compliance.

Funds have been received for the seven replacement vehicles (**\$2.4 million in Proposition 1B** – Public Transportation Modernization, Improvement, and Service Enhancement Account). Consistent with state regulations, MTD has deposited the funds in a separate interest bearing account. Staff is attempting to identify an additional funding source that will offset the cost difference for purchasing hybrid buses rather than conventional diesel buses (approximately \$180 - \$200 thousand per bus.)

Steve Maas attended Santa Barbara County Association of Government's (**SBCAG**) **Technical Transportation Advisory Committee (TTAC) meeting** in Buellton on June 5th. The agenda included discussions of several planning and programming documents that SBCAG staff is required to complete periodically, including allocation of Transportation Development Act - Local Transportation Fund monies, allocation of Measure D monies and the Program of Projects for those monies, the 2009 Federal Transportation Improvement Program (FTIP), the 2008 State Transportation Improvement Program (STIP), and the Regional Transportation Plan.

Thursday, June 19th is "**National Dump the Pump**" day designed to encourage people to get out of their cars and ride public transportation. This will help to raise awareness of the financial and environmental benefits of public transportation. Public transportation has the ability to save people money, conserve gasoline, and reduce the harmful greenhouse gases emitted into our environment. **Mayor Marty Blum will present MTD with a proclamation** recognizing this day at 2:00 PM on Tuesday June 17th.

The Transit Development Team has been busy working on a transit plan to present to UCSB in response to their **Long Range Development Plan**. This plan will be reviewed by the External Affairs committee Monday morning and the full board on Tuesday.

A Potluck BBQ was held on June 4th honoring MTD **most recent retirees** Henry Andrews, Transit Center Supervisor; Antonio Ramirez, Driver; Donald Jackson, Driver and Inge Holdt, Customer Service Representative. The potluck was a huge success thanks to many employees who participated in creating the event! We are very proud of each of these long standing employees and wish them all the best on their retirements!

The **Big Dog parade** took place last weekend and posed minimal service interruptions and a few detours. The Lines affected were the 20, 30, and 31.

In preparation of MTD's coverage of the **Clean Air Express** route #106, MTD's Operations staff has met with Clean Air Express' management and City of Lompoc staff members to review the location, routing, parking, facilities, etc. MTD will begin the route on June 30th.

The **driver Summer bid** begins Monday, June 16th. Similarly, bidding is underway in the Maintenance department for a new work **schedule bid for mechanics**. Both of these are due to the summer time frame during which MTD increases shuttle service while decreasing booster service due to the reduction in local high school schedules.

The Human Resources department is currently conducting background and reference checks on three **driver applicants**.

Chargers #14, #16, #17 and two others that will be used for spares will be rebuilt. A purchase order has been issued to Ferro Magnetics for the parts required. The parts cost is included in the current fiscal year budget. The remaining chargers taken out of service will be dismantled for salvage of the power transformers to support the chargers being rebuilt. All other circuit components are obsolete.

Bodywork on EV #1 is complete, with selected areas of corrosion repaired.

The **Ni-CD battery monitor system on order from EV America** is now projected to be installed mid-July. The individual battery monitor modules (96 per bus) are now being manufactured in Thailand and EV America estimates that they will be received by the end of June. The impact of this delay is not significant and maintenance staff still has high interest in having a system in operation. This project will carryover to FY 2008/2009.

Maintenance is currently awaiting **the receipt of the remaining three charger monitors** for FY 2007/2008 from Stone Electronics. Delivery projected for the week of June 16th.

A purchase order for a set of **Koni Sterl mobile column lifts** has been issued.

A purchase requisition for of a set (108) of **EV lead-acid batteries** has been submitted.

The quarterly **OSHA report is complete** and ready to be submitted.

The District's annual **State Storm Water Report** is in progress.

The annual test of the **Simplex fire detection and alarm system** located at the Olive/Cota facility was completed Tuesday.

Staff is preparing for the **Solstice Parade** detours. Happy Summer to all!